

W.5.D.1.

**AGENDA COVER MEMO**

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**AGENDA DATE:** July 6, 2011

**TO:** Board of County Commissioners

**DEPARTMENT:** Health & Human Services

**PRESENTED BY:** Rob Rockstroh



**AGENDA TITLE:** ORDER \_\_\_\_\_ / IN THE MATTER OF APPOINTING TWO MEMBERS TO THE COMMUNITY HEALTH COUNCIL

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**I. MOTION**

In the Matter of Appointing Two Members to the Community Health Council.

**II. AGENDA ITEM SUMMARY**

The Community Health Council is seeking Board approval of two consumer candidate to fill vacant position numbers five (5) and fifteen (15).

**III. BACKGROUND/IMPLICATIONS OF ACTION**

**A. Board Action and Other History**

The BCC last appointed one member to the Community Health Council via BO 11-6-8-3 and the by-laws were last revised via BO 8-1-23-1.

The Community Health Council (LM 3.534) is a mandated body with membership defined by Section 330(j)(3)(H) of the Health Centers Consolidation Act of 1996 (P.L. 104-299). This Council serves as the Board of County Commissioner's "co-applicant" body for the federal grant funding afforded the Community Health Centers of Lane County by the federal government.

Based on a poor response to public advertisements for Community Health Council vacancies, the Council has been attempting to directly recruit new members and has received three "consumer" applications thus far this year. One applicant was referred to the Board of Commissioners for appointment in June, 2011; but the Council required additional time to interview the two remaining applicants.

Current composition for this body by Commissioner District is as follows (with 13 members serving, but with one member working in Lane County but residing outside, as permitted under the by-laws):

- District 2 – 4 members
- District 3 - 5 members
- District 4 – 3 members

If the current proposed appointments are approved (see attached roster), the resultant committee composition, by Commissioner District would be:

- District 1 – 2 members
- District 2 – 5 members
- District 3 – 5 members
- District 4 - 3 members

The applicants referred for appointment are:

<u>Member/District Residency</u>	<u>Appoint to Position #</u>	<u>Term Expiration*</u>
Silvia Breeden/District 1	#5/consumer	6/30/2015
Diane Cudney/District 1	#15/consumer	6/30/2015

\*based on the maximum term expiration, all advisory committee members serve at the will of the BCC.

#### **B. Policy Issues**

The applicants for appointment meet the minimum qualifications for service on this body. These applications were reviewed by a nominating subcommittee of the Community Health Council, which referred the candidates to the full Community Health Council for consideration. Action was taken by unanimous vote at the regular Council meeting held on Tuesday, May 31, 2011, to approve referral of the candidacies to the BCC for appointment. Approval of these candidates will not create imbalance among the Commissioner Districts represented on this body.

#### **C. Board Goals**

N/A

#### **D. Financial and/or Resource Considerations**

Recruitment for committees represents a significant expense for H&HS both with respect to staff resources and the cost of posting vacancy notices.

#### **E. Analysis**

The Community Health Council has established a by-laws review subcommittee. One action of this subcommittee shall be to review the size of the membership of the Council, which was enlarged in 2008 in response to the inclusion of mental health services under the FQHC. The by-laws review may result in a request to reduce the membership of the Council, through attrition (six members completed their terms in June, 2011; and a review of their applications for re-appointment is underway), based on the chronic vacancies faced by this body. Health & Human Services will refer the proposed by-laws revisions for consideration early in FY 12.

#### **F. Alternatives / Options**

1. Appoint the nominated candidates.
2. Reject the nominations and instruct the Council to continue recruiting.

#### **IV. TIMING/IMPLEMENTATION**

If Board approval is received, the appointee will be added to the Community Health Council immediately and invited to participate at the next meeting, scheduled for Tuesday, July 26, 2011.

#### **V. RECOMMENDATION**

Both H&HS and Community Health Center staff support this nomination.

#### **VI. FOLLOW-UP**

The Community Health Council is not currently recruiting, while it determines what the optimal size of this body should be. H&HS intends to forward the by-laws revisions and nominations for re-appointment no later than August, 2011.

#### **VII. ATTACHMENTS**

Board Order  
Community Health Council Membership Roster (proposed appointments in italics).  
Applications  
Letters of Appointment

**BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON**

**ORDER:**            ) IN THE MATTER OF APPOINTING TWO MEMBERS TO THE  
                          ) COMMUNITY HEALTH COUNCIL  
                          )

WHEREAS, The Community Health Council has four vacancies; and

WHEREAS, Two consumer candidates have been referred to the Commissioners for consideration for appointment, with the Community Health Council's unanimous endorsement;

NOW, THEREFORE, IT IS HEREBY ORDERED that the following individuals be appointed to serve on the Community Health Council as listed below:

<u>Member</u>	<u>Appoint to Position #</u>	<u>Term Expiration</u>
Silvia Breeden	#5 (Consumer)	6/30/2015
Diane Cudney	#15 (Consumer)	6/30/2015

Effective this \_\_\_\_\_ day of July, 2011

\_\_\_\_\_  
Faye Stewart, Chair  
Lane County Board of Commissioners

APPROVED AS TO FORM  
Date 6-28-11 Lane County  
[Signature]  
OFFICE OF LEGAL COUNSEL

## COMMUNITY HEALTH COUNCIL

**LM 3.534:** The Committee shall consist of seventeen (17) members, each of whom shall serve four (4) years expiring June 30, limited to two (2) consecutive terms.

"Membership shall total seventeen (17) to include: nine (9) consumers (to include primary health care, mental health care, migrant seasonal farm workers and the homeless) and eight (8) community members (including providers, but no more than 4 of the non-consumer member may earn more than 10% of their income from the health care industry), per Section 330(j)(3)(H) of the Health Centers Consolidation Act of 1996 (P.L. 104-299).

"Whenever a vacancy occurs during a term, the replacement shall be appointed only to fill the unexpired portion of the term." (By-Laws) This sentence has been interpreted to mean that a committee member may serve two full terms after filling a vacated term. COT's of less than 6 months shall be for the COT plus a full 4-year term.

Posn #	Member Profession	Comm District	Term or COT	Category: Community Member or Consumer Date = Last CHC Visit	Expires	Office
1	David Parker	4*	1	Consumer	6/30/14	Treasurer
2	Taj Starr	2	1	Community Member Provider	6/30/14	Co-VP
3	vacant			Community Member Provider	6/30/15	
4	Nowell King	3	COT	Community Member	6/30/11	Co-VP
5	<i>Silvia Breeden</i>	1	1	Consumer	6/30/15	
6	Niel Laudati	3	COT	Community Member	6/30/11	Vice Pres
7	Nancy Hayner	NOTE	3	Community Member Provider	6/30/14	
8	Diane Lang, J.D.	3	2	Community Member	6/30/11	
9	Marianne Malott *	4	3	Consumer/ Homeless	6/30/14	Secrty
10	Nonnie Sohlke	2	COT	Consumer	6/30/12	
11	Guadalupe Valenzuela*, R.N.	2	1	Consumer/Migrant Seasonal Farm Worker Date: March 2008	6/30/11	
12	vacant		COT	Consumer Date:	6/30/12	
13	Larry Sullivan	2	1	Community Member	6/30/11	
14	Bill Klupenger	4	1	Consumer/Advocate Mental Health	6/30/15	
15	<i>Diane Cudney</i>	1	1	Consumer	6/30/15	
16	Lillian Parker	3	1	Consumer Date:	6/30/11	
17	Leia Pitcher	3	1	Community member	6/30/12	Pres

NOTE: Nancy Hayner works in Springfield, but resides in Harrisburg. COT = Completion of Term

\* Some Council members are homeless and/or seasonal/migrant farm workers and their residency within Lane County may vary



Lane County  
CITIZEN ADVISORY COMMITTEE  
APPLICATION

APPLICANT'S NAME AND CITY: <i>Silvia Breeden Eugene</i>	DATE: <i>1-12-11</i>
NAME OF ADVISORY COMMITTEE: <i>Community Health Council</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material.)  
*See attach answers -*
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make?
3. List the community concerns related to this committee that you would like to see addressed if you are appointed.
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.)
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort?
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones?
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)  
 No  Yes Specify:
8. How did you learn about this vacancy?  Newspaper  Word of mouth  Other:
9. In which County Commissioner District do you reside? please check one:  
 Unsure  West Lane County  Springfield  South Eugene  North Eugene  East Lane County

*\*The Board of Commissioners has adopted the following policy on reappointments:*  
*a. Members of County advisory groups will serve a maximum of two consecutive terms when term lengths are three or more years in length.*  
*b. The deadline for incumbent applications will be the same as the deadline for new applications.*  
*\* Unless waived by the Board.*

RECEIVED

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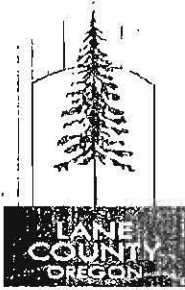
LANE COUNTY  
BOARD OF COMMISSIONERS

SILVIA BREEDEN  
(541)953-9968

1. I have experience as an ESL teacher working with diverse families. I understand the personal issue regarding family and health.
2. I would like to be a part of the committee because the Hispanic community of Lane County needs a bilingual and bicultural voice, to further the multicultural approach to health and family practices.
3. Cultural and language barriers and to incorporate diversity.
4. I am a patient
5. As a former English as a second language instructor, and having been born in a different country, I understand the importance and values of continuing to uphold non-discriminate policies.
6. Yes, fiesta Latina committee.
7. No.
8. Word of mouth
9. West lane county



FEB 10 2011



Lane County  
CITIZEN ADVISORY COMMITTEE  
APPLICATION

APPLICANT'S NAME AND CITY: <i>Diane Audrey - Eugene</i>	DATE: <i>2/4/11</i>
NAME OF ADVISORY COMMITTEE: <i>Citizen Advisory Comm.</i>	PLEASE CHECK ONE: <input checked="" type="checkbox"/> New Applicant <input type="checkbox"/> Application for Reappointment

1. Give a brief description of the experience or training that qualifies you for membership on this advisory committee (If you wish, you may attach a resume or other pertinent material) - *medical office Assistant graduated 1985 worked with seniors in a retirement home - as an advocate. Patient to Dr & reverse*
2. Why do you want to become a member of this committee, and what specific contributions do you hope to make? *Volunteer my time, help with the understanding of communication between Reader medical*
3. List the community concerns related to this committee that you would like to see addressed if you are appointed. *Connect persons or help somehow with. Person's advice on how to get from Point A to Point B etc when things get confusing.*
4. Briefly describe your present or past involvement in relevant community groups. (Having no previous involvement will not disqualify you for appointment.) *one of people who don't understand what's going on*
5. Lane County is committed to reflecting diverse cultures on its boards/committees and does not discriminate against any person on the basis of gender, race, color, national origin, religion, disability, or age in employment or in admission, treatment, or participation in its programs, services, and activities. If selected, how would you contribute to this effort? *Learn and put what knowledge I have to work on every level. I can help wherever I can*
6. Are you currently serving on any Advisory Boards or Committees? If so, which ones? *None*
7. Are you employed by, have any business, contractual arrangements or family connections with programs having contractual agreements with the County or that might be within the purview of the committee on which you are seeking appointment? (If there is a change in your circumstances, please advise the staff for the committee within 30 days.)  No  Yes Specify:

8. How did you learn about this vacancy?  Newspaper  Word of mouth  Other: *Dr. M. Gage thought I would be fine for this position*
9. In which County Commissioner District do you reside? please check one:  
 Unsure  West Lane County  Springfield  South Eugene  North Eugene  East Lane County  
*Newly on Sacaleis*

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 b. The deadline for incumbent applications will be the same as the deadline for new applications.  
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*Thank you for considering me for this position. I would love to volunteer.*